

Date of last review:	April 2024	Review period:	1 year
Date of next review:	April 2025	Owner:	Sarum Academy



Secondary and Post 16 Provider Access Policy Statement

Enabling a world of freedom, opportunity and fulfilment

History of Policy Changes

Date	Page	Change	Origin of Change
April 2024	All	New document template	Trust template issued

Aims

This policy statement sets out the school's arrangements for managing the access of providers to students at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

It sets out;

- Student Entitlement
- Opportunities for access
- Management of provider access requests
- Safeguarding
- Premises and facilities
- Destinations Data
- Complaints
- Previous Providers
- Monitoring arrangements

Student entitlement

All students in years 7-13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point.
- to hear from a broad range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies, PSHCE lessons, group discussions and taster events.
- to understand how to make applications for the full range of academic and technical courses.

For students of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for students during the 'first key phase' (Year 8 to 9) and two encounters for students during the 'second key phase' (Year 10 to 11). For students in the 'third key phase' (Year 12 to 13), particularly those that have not yet decided on their next steps, there are two more provider encounters available during this period, which are optional for students to attend.

The management of provider access requests

A provider wishing to request access should contact Mr Gareth Jones as Careers Leader via email, gareth.jones@sarumacademy.org or via the main office on 01722 323431. We will always work with providers in ensuring that access is given wherever possible to talk to our students. If a provider wishes to complain about any aspect of obtaining access or access they have with our students, they are invited to write in the first instance to the Deputy Head, Richard Clarke richard.clarke@sarumacademy.org

Opportunities for access

Several events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to students and/or their parents/carers. Please see our Careers Map for full possible touch points within our Careers Planning and Strategy Document on our website to identify the one that would be best suited for your organisation. As an initial guide, this will include PSHCE lessons, Assemblies, Career Snippets as well as Extended Learning Days & Careers Fairs as primary touch points. We welcome both in the flesh encounters and online events to ensure providers can reach as many students as possible.

Safeguarding

Our Safeguarding Policy outlines the Academy's procedure for checking the identity and suitability of visitors. Education and training providers will be expected to adhere to this policy.

Premises and facilities

The Academy will make the hall, classrooms or private meeting rooms available for discussions between the provider and students, as appropriate to the activity. The Academy will also make available audio visual and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the careers leader.

Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our students.

Providers are welcome to leave a copy or copies of their prospectus or other relevant course literature which will be made available for access by students.

Previous providers

For a list of previous providers, as well as information about all the opportunities our students receive as part of their careers education, please see the download of our full Careers plan from Compass+ on our website

Student destinations

Our Destinations Data is kept as a separate bespoke report with granular information about industry areas as well as destination data, [please see our website here](#) for detailed information, updated each year.

Complaints

Any complaints related to provider access can be raised following the Trusts [complaints procedure](#) or directly with The Careers & Enterprise Company via provideraccess@careersandenterprise.co.uk

Monitoring arrangements

The Academy's arrangements for managing the access of education and training providers to students is monitored by [Jonathan Curtis – Director of Education Secondary & Post 16](#)

This policy statement will be reviewed annually as part of the ongoing cycle of policy review. At every review, the policy will be approved by the Academy Governance Committee.